

**SETH NAVRANG RAI LOHIA JAIRAM GIRLS COLLEGE,
LOHAR MAJRA, KURUKSHETRA**

**MINUTES OF MEETINGS OF IQAC
SESSION 2022-23**

Sr. No.	Date of Meeting
1.	17-08-2022
2.	02-09-2022
3.	04-10-2022
4.	16-11-2022
5.	09-01-2023
6.	01-03-2023

Attached: Notices and Minutes of Meetings

**Seth Navrang Rai Lohia Jairam Girls College,
Lohar Majra, Kurukshetra**

Notice


Dated: 16.8.2022

(2022-23)

A meeting of IQAC will be held on 17.8.2022 in Principal's Office at
01:30 p.m. to discuss the following agenda:-

Agenda:

1. Approval of framework of data collection for preparation SSR.
2. To review documentation and progress of criterions of NAAC.
3. IQAC Action Plan for the year 2022-23.
4. Regarding co's and po's of various departments.
5. Any other matter with permission of chair.



Dr. Sudesh Rawal

Principal

Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

Seth Navrang Rai Lohia Jairam Girls College, Lohar Majra, Kurukshetra

(2022-23)

A meeting of IQAC was held on 17.8.22 in Principal's Office at 01:30 p.m. as per agenda. The following members attended the meeting:-

Designation	Name	Status
Chairperson (IQAC)	Dr. Sudesh Rawal	Present
Coordinator (IQAC)	Dr. Neeta sharma	Present
Co-coordinator	Dr. Sarojini Jamdagni	Present
Member	Dr. Anita Sharma	Present
Member	Dr. Sunita Sharma	Present
Member	Dr. Sunita Rani	Present
Member	Ms. Deepti Sharma	Present
Member	Dr. Preeti Sharma	Present
Member	Dr. Sangita Mehta	Present
Member	Dr. Karnika Gupta	Present
Member	Mrs. Amarjeet Kaur	Present
Member	Dr. Mamta Walia	Present
Member	Mrs. Anju Saini	Present


1. The coordinator IQAC presented a draft format of framework of data collection for preparation of SSR. The members of IQAC unanimously approved the draft and authorized coordinator to IQAC to collect the information from each department prescribing the time line so that SSR can be submitted to NAAC.


2. Updates were taken on data collected by criterion Head of NAAC.

3. Agenda:- To prepare the academic Calendar for Session 2022-23

- (i) Preparation of academic calendar for each department.
- (ii) Workload and time table of all the teachers of respective departments to be evaluated.
- (iii) Engagement of teachers in their vacant periods for proctorial duties.
- (iv) Decision for Internal/Sessional Examinations
 - a..Date of Tests
 - b..Date of Results

4. HOD's were asked to prepare co's and po's of their departments.


Dr. Neeta Sharma
Co-ordinator
IQAC
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshetra)


Dr. Sudesh Rawal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

**Seth Navrang Rai Lohia Jairam Girls College,
Lohar Majra, Kurukshetra**

Notice

Dated: 1.9.22

(2022-23)

A meeting of IQAC with members of advisory committee will be held on 2.9.22 in Principal's Office at 01:30 p.m. to discuss the following agenda:-

Agenda:

- 1.Student Induction Programme.
- 2."Hawan" in college
- 3.Any other matter with permission of chair.


Dr. Sudesh Rawal

Principal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

**SNRL JAIRAM GIRLS COLLEGE, LOHAR MAJRA,
KURUKSHETRA**

2022-23

A meeting of IQAC with Principal & members of Advisory Committee was held on 02.9.22 as per agenda. The following members attended the meeting:-


Designation	Name	Status
Chairperson (IQAC)	Dr. Sudesh Rawal	Present
Coordinator (IQAC)	Dr. Neeta sharma	Present
Co-coordinator	Dr. Sarojini Jamdagni	Present
Member	Dr. Anita Sharma	Present
Member	Dr. Sunita Sharma	Present
Member	Dr. Sunita Rani	Present
Member	Ms. Deepti Sharma	Present
Member	Dr. Preeti Sharma	Present
Member	Dr. Sangita Mehta	Present
Member	Dr. Karnika Gupta	Present
Member	Mrs. Amarjeet Kaur	Present
Member	Dr. Mamta Walia	Present
Member	Mrs. Anju Saini	Present

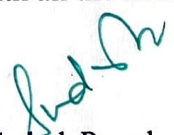
Agenda:

- 1.Student Induction Programme.
- 2."Hawan" in college.
- 3.Any other matter with permission of chair.

Minutes:-

1. Duties of faculty member were finalized for the Induction programme, that will be organized for the first year students.
2. Date of "Hawan" was decided and duties were assigned to faculty members.
3. It was proposed, all the faculty member. (Regular/ Contractual) will attend faculty development "Programme" during academic session 2022-23.
4. It was proposed more review meetings will be organized with all the head of departments.


Dr. Neeta Sharma
Co-ordinator
Co-ordinator
IQAC
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshetra)


Dr. Sudesh Rawal
Principal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

**SNRL JAIRAM GIRLS COLLEGE, LOHAR MAJRA,
KURUKSHETRA**

2022-23

Dated: 3.10.2022

Notice

A meeting of IQAC members will be held on 4-10 -2022 in IQAC room at 01:00 p.m. sharp. All members of IQAC & HOD's of all departments are required to attend the meeting.

Agenda:

1. To take review of functioning of committees.
2. Review of conduction of departmental activities.
3. To upload the PDF's of activities of various committees ,cells and departments on portal.
4. Any other matter with permission of chair.

Dr. Sudesh Rawal

Principal

Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

**SNRL JAIRAM GIRLS COLLEGE, LOHAR MAJRA,
KURUKSHETRA**

2022-23

A meeting of IQAC members was held on 4.10.2022 in IQAC room at 01:00 p.m. sharp. All members of IQAC & HOD' attended the meeting.

Designation	Name	Status
Chairperson (IQAC)	Dr. Sudesh Rawal	Present
Coordinator (IQAC)	Dr. Neeta sharma	Present
Co-coordinator	Dr. Sarojini Jamdagni	Present
Member	Dr. Anita Sharma	Present
Member	Dr. Sunita Sharma	Present
Member	Dr. Sunita Rani	Present
Member	Ms. Deepti Sharma	Present
Member	Dr. Preeti Sharma	Present
Member	Dr. Sangita Mehta	Present
Member	Dr. Karnika Gupta	Present
Member	Mrs. Amarjeet Kaur	Present
Member	Dr. Mamta Walia	Present
Member	Mrs, Anju Saini	Present

Agenda:

1. To take review of functioning of committees.
2. Review of conduction of departmental activities.
3. To upload the PDF's of activities of various committees ,cells and departments on portal.
4. Any other matter with permission of chair.

Minutes

1. **To take review of functioning of committees.**

Latest minutes of meetings of various committees and activities conducted by them were reviewed.

2. **Review of conduction of departmental activities.**

Review of conduction of different curricular and extracurricular activities in the college and documentation of those activities.

3. **To upload the PDF's of activities of various cells and departments on portal.**

Decision was taken to upload the proof of documents of various departmental activities and cells/ activities in form of PDF's on the Portal.

Dr. Neeta Sharma

Co-ordinator

Co-ordinator
IQAC
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshetra)

Dr. Sudesh Rawal

Principal

Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

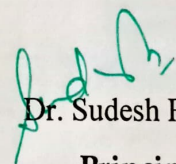
Seth Navrang Rai Lohia Jairam Girls College
Lohar Majra, Kurukshetra
Notice

Dated: 11-11-2022

A meeting of IQAC will be held on 16-11-2022 in Prinipal's Office at
01:30 p.m. to discuss the following agenda: -

Agenda:

1. Review of Qualitative and Quantitative data of SSR.
2. Finalizing date of submission of IIQA.
3. Any other matter with permission of chair.



Dr. Sudesh Rawal

Principal

Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

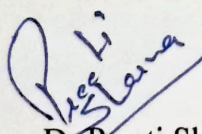
Minutes: -

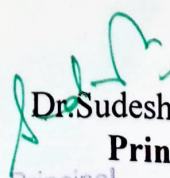
IQAC meeting was held on 16-11-2022 as per agenda. The following members attended the meeting: -

Sr. No.	Name of the Member	Designation	Status (Present/Absent)
1.	Dr. Sudesh Rawal	Chairman IQAC	Present
2.	Sh. S.N. Gupta	Administrative Representative	Present
3.	Dr. Preeti Sharma	Coordinator	Present
4.	Dr. Sarojini Jamadagni	Co-coordinator	Present
5.	Dr. Sheela Bathla	Member	Present
6.	Dr. Anita Sharma	Member	Present
7.	Dr. Sunita Sharma	Member	Present
8.	Dr. Neeta Sharma	Member	Present
9.	Mrs. Dipti Sharma	Member	Present
10.	Dr. Sunita Rani	Member	Present
11.	Dr. Sangita Mehta	Member	Present
12.	Dr. Ruchika Yadav	Member	Present
13.	Dr. Karnika Gupta	Member	Present
14.	Mrs. Amarjeet Kaur	Member	Present
15.	Dr. Mamta Walia	Member	Present

1. The co-ordinator IQAC presented a draft of SSR. All the aspects of qualitative and Quantitative data are discussed with all and asked for any suggestion. The members of IQAC unanimously approved the draft and authorized co-ordinator to IQAC to finalize the SSR.

2. It was decided to submit IIQA in the last week of December.


Dr. Preeti Sharma
Co-ordinator


Dr. Sudesh Rawal
Principal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

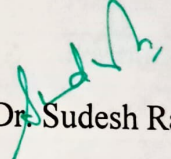
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Lohar Majra, Kurukshetra
Notice

Dated: 05-01-2023

A meeting of IQAC will be held on 09-01-2023 in Principal's Office at
01:30 p.m. to discuss the following agenda: -

Agenda:

- IIQA Report.
- SSR submission
- Any other matter with permission of chair.


Dr. Sudesh Rawal

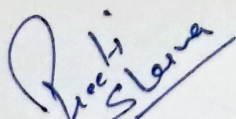
Principal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

Minutes:-

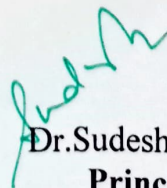
IQAC meeting was held on 09-01-2023 as per agenda. The following members attended the meeting: -

Sr. No.	Name of the Member	Designation	Status (Present/Absent)
1.	Dr. Sudesh Rawal	Chairman IQAC	Present
2.	Sh. S.N. Gupta	Administrative Representative	Present
3.	Dr. Preeti Sharma	Coordinator	Present
4.	Dr. Sarojini Jamadagni	Co-coordinator	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Dipti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Dr. Ruchika Yadav	Member	Present
12.	Dr. Karnika Gupta	Member	Present
13.	Mrs. Amarjeet Kaur	Member	Present
14.	Dr. Mamta Walia	Member	Present
15.	Ms. Anju Saini	Member	Present

1. The co-ordinator IQAC informed about the acceptance of IIQA.
2. Detailed discussion was made about the SSR. And it was decided to submit the SSR before stipulated time.
3. SSS was also discussed with the permission of chair. Coordinator IQAC informed that college can expect SSS immediately after submission of SSR. So it was decided that all the teachers will intimate students about SSS through subject specific What's App groups and ask them to keep check their emails.



Dr. Preeti Sharma
Co-ordinator



Dr. Sudesh Rawal
Principal
Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra

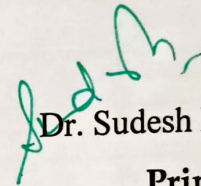
**Seth Navrang Rai Lohia Jairam Girls College
Lohar Majra, Kurukshetra
Notice**

Dated: 27-02-2023

A meeting of IQAC will be held on 01-03-2023 in Principal's Office at 01:30 p.m. to discuss the following agenda: -

Agenda:

- NAAC -PTV
- Any other matter with permission of chair.



Dr. Sudesh Rawal

Principal

**Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra**

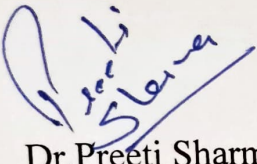
Minutes:-

IQAC meeting was held on 01-03-2023 as per agenda. The following members attended the meeting: -

Sr. No.	Name of the Member	Designation	Status (Present/Absent)
1.	Dr. Sudesh Rawal	Chairman IQAC	Present
2.	Sh. S.N. Gupta	Administrative Representative	Present
3.	Dr. Preeti Sharma	Coordinator	Present
4.	Dr. Sarojini Jamadagni	Co-coordinator	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Dipti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Dr. Ruchika Yadav	Member	Present
12.	Dr. Karnika Gupta	Member	Present
13.	Mrs. Amarjeet Kaur	Member	Present
14.	Dr. Mamta Walia	Member	Present
15.	Ms. Anju Saini	Member	Present

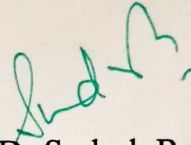
1. The co-ordinator IQAC informed all about the final acceptance of SSR after all the queries they have asked for.
2. Co-ordinator also informed all the tentative dates that college have given to NAAC for peer team visit i.e 05-06 April 2023, 20-21 April 2023 and 03-04 may 2023.
3. Principal mam congratulated IQAC for completing the work effectively and motivated all the members to make preparations for Peer Team Visit.
4. It was also reported by IQAC co-ordinator that all the HODs & cell conveners are preparing for their presentations to show their work performed during the last five years.

5. It was also decided in meeting that college will showcase art work done my Home-Science and Commercial Arts Departments through a exhibition.
6. TentativeSchedule was also shared by IQAC co-ordinator and accordingly road map of PTV was also decided.
7. Principal mam assigned duties to staff for the smooth Peer Team Visit.
8. Meeting was concluded by IQAC co-ordinator with thanks to Principal mam.



Dr.Preeti Sharma

Co-ordinator



Dr.Sudesh Rawal

Principal

Principal
SNRL Jairam Girls College
Lohar Majra, Kurukshetra