

Minutes of IQAC Meeting held on 01-07-2024

A meeting of IQAC was held on 01-07-2024 in Principal's office at 10:00 AM to discuss the following Agenda:

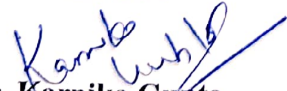
1. Perspective Action plan for the session 2024-25
2. Revision of Committee List for the session 2024-25
3. Preparation of Academic and Activity Calendars
4. Preparation of Time Table for the odd semester
5. Any other matter with the permission of chair

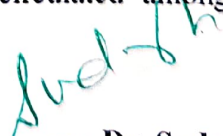
Following persons attended the meeting.

Sr. No.	Name of the Member	Designation	Status
1.	Dr. Sudesh Rawal	Convener, IQAC	Present
2.	Dr. Karnika Gupta	Coordinator, IQAC	Present
3.	Dr. Sarojini Jamadagni	Co-coordinator, IQAC	Present
4.	Dr. Ruchika Yadav	Co-coordinator, IQAC	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Deepti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Dr. Preeti Sharma	Member	Present
12.	Dr. Santosh Rani	Member	Present
13.	Dr. Harwinder Kaur	Member	Present
14.	Mrs. Anju Saini	Member	Present

Minutes of Meeting

1. Probable action plans were discussed by the members. Decision was taken to organize National level seminars in the college and co-curricular activities for the students. It was discussed that NEP is to be implemented in PG programmes as per directions of affiliating University in the session. So, NEP committee was asked to be vigilant in this direction.
2. Minor revisions were done in the Committee list by the principal.
3. In line with previous session, a day-wise academic calendar is to be prepared by IQAC coordinator by strictly following University academic calendar. Co-coordinator Dr. Ruchika Yadav was asked to take activities from all concerned teachers and compile Activity Calendar of the college.
4. Time table committee was asked to prepare time table as to the directions of affiliating University and display the same on college notice board.
5. Principal told that to maintain discipline in the college, proctorial duties will be assigned to teachers and proctorial duties chart will be circulated among staff members.


Dr. Karnika Gupta
(IQAC Coordinator)
IQAC
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshestra)


Dr. Sudesh Rawal
(Principal & IQAC Convener)
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshestra)

Minutes of IQAC Meeting held on 27-07-2024

A meeting of IQAC was held on 27-07-2024 in Principal's office at 1:30 PM to discuss the following Agenda:

1. Allotment of Newly Admitted Students as Mentees to Teachers
2. Lesson plan for the odd semester
3. Seminars to be organized in the session 2024-25
4. Any other matter with the permission of chair

Following persons attended the meeting.

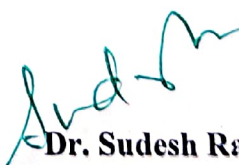
Sr. No.	Name of the Member	Designation	Status
1.	Dr. Sudesh Rawal	Convener	Present
2.	Dr. Karnika Gupta	Coordinator	Present
3.	Dr. Sarojini Jamadagni	Co-coordinator	Present
4.	Dr. Ruchika Yadav	Co-coordinator	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Deepti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Dr. Preeti Sharma	Member	Present
12.	Mrs. Amarjeet Kaur	Member	Present
13.	Dr. Santosh Rani	Member	Present
14.	Dr. Harwinder Kaur	Member	Present
15.	Mrs. Anju Saini	Member	Present

Minutes of Meeting

1. Like in all the sessions, newly admitted students are assigned as mentees to teachers. It was ensured that equal distribution of students will be done among teachers. Teachers were asked to maintain record to mentor-mentee meetings in line with the previous practice of the college.
2. All the teachers were asked to prepare lesson plan according to subjects allotted to them in time table and submit the same to Dr. Ruchika Yadav.
3. Principal said that teachers must prepare proposals and submit for organizing National level seminars in the college. Three proposals were discussed in the meeting prepared by the teachers.


Dr. Karnika Gupta
(Co-ordinator
IQAC)

S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshetra)


Dr. Sudesh Rawal
(Principal & IQAC Convener)
SNRL Jairam Girls College
Lohar Majra (Kurukshetra)

Minutes of IQAC Meeting held on 26-09-2024

A meeting of IQAC was held on 26-09-2024 in Principal's office at 12:30 PM to discuss the following Agenda:

1. Preparation of NAAC chapters for timely submission of AQAR for the session 2023-24.
2. Any other matter with the permission of chair

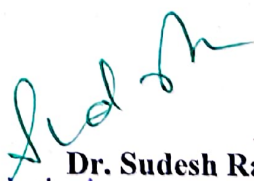
Following persons attended the meeting.

Sr. No.	Name of the Member	Designation	Status
1.	Dr. Sudesh Rawal	Convener	Present
2.	Dr. Karnika Gupta	Coordinator	Present
3.	Dr. Sarojini Jamadagni	Co-coordinator	Present
4.	Dr. Ruchika Yadav	Co-coordinator	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Deepti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Mrs. Amarjeet Kaur	Member	Present
12.	Dr. Santosh Rani	Member	Present
13.	Dr. Harwinder Kaur	Member	Present

Minutes of Meeting

1. It was discussed that as the college has successfully submitted AQAR for the sessions 2022-23, staff members are well-known regarding AQAR manual and data required from them on seven criterions already allocated amongst them. Accordingly, teachers have already been directed to start preparing their criterions for filling AQAR for the session 2023-24. Principal asked the members to co-operate each other and prepare a tentative draft of their criterion as soon as possible so that finalization can be done further.


Dr. Karnika Gupta
(IQAC Coordinator)
S.N.R.L. Jairam Girls College
Lohar Majra (Kurukshetra)


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(Principal & IQAC Convener)
SNRL Jairam Girls College
Lohar Majra (Kurukshetra)

Minutes of IQAC Meeting held on 01-01-2025

A meeting of IQAC was held on 01-01-2025 in Principal's office at 12:00 PM to discuss the following Agenda:

1. Finalization of Time Table for Even Semester 2024-25.
2. Annual Athletic Meet to be organized.
3. Lesson Plan for the session 2024-25 (Even Semester).
4. Any other matter with the permission of chair.

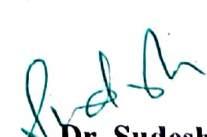
Following persons attended the meeting.

Sr. No.	Name of the Member	Designation	Status
1.	Dr. Sudesh Rawal	Convener	Present
2.	Dr. Karnika Gupta	Coordinator	Present
3.	Dr. Sarojini Jamadagni	Co-coordinator	Present
4.	Dr. Ruchika Yadav	Co-coordinator	Present
5.	Dr. Anita Sharma	Member	Present
6.	Dr. Sunita Sharma	Member	Present
7.	Dr. Neeta Sharma	Member	Present
8.	Mrs. Deepti Sharma	Member	Present
9.	Dr. Sunita Rani	Member	Present
10.	Dr. Sangita Mehta	Member	Present
11.	Dr. Preeti Sharma	Member	Present
12.	Mrs. Amarjeet Kaur	Member	Present
13.	Dr. Santosh Rani	Member	Present
14.	Dr. Harwinder Kaur	Member	Present
15.	Mrs. Anju Saini	Member	Present

Minutes of Meeting

1. Time table committee was asked to finalize time table for the session and strictly follow NEP rules provided by affiliating University, and to ensure no clashes between the lectures.
2. Principal Madam said that annual athletic meet may be organized in February for which duties of teaches will be separately provided.
3. Teachers were asked to prepare lesson plan and submit to Dr. Ruchika Yadav (Co-coordinator IQAC).


Dr. Karnika Gupta
(IQAC Coordinator)
S.N.R.L. Jairam Girls College
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(Principal & IQAC Convener)
SNRL Jairam Girls College
Lohar Majra (Kurukshetra)

Minutes of IQAC Meeting held on 22-03-2025

A meeting of IQAC with feedback committee was held on 22-03-2025 in Principal's office at 1:30 PM to discuss the following Agenda:

1. Filling the Collecting the Feedback Forms from:
 - a. Alumni
 - b. Students
 - c. Parents
 - d. Teachers
2. Assigning Duties for Collecting and Analyzing Feedback Forms.


Following persons attended the meeting.

Sr. No.	Name of the Member	Designation	Status
1.	Dr. Sudesh Rawal	Convener IQAC	Present
2.	Dr. Karnika Gupta	Coordinator IQAC & Member Feedback Committee	Present
3.	Dr. Sarojini Jamadagni	Co-coordinator IQAC	Present
4.	Dr. Ruchika Yadav	Co-coordinator IQAC & Member Feedback Committee	On Leave
5.	Dr. Sangita Mehta	Convener Feedback Committee	Present
6.	Dr. Mamta Walia	Member Feedback Committee	Present

Minutes of Meeting

1. It was discussed that alumni students visit the college on many occasions and for office work. So, Ms. Kamlesh Rani in the office was asked to collect filled feedback forms from Alumni who visit the college office.
2. The committee decided that feedback forms from students, teachers, and parents will be collected according to previous practice of the college. Convener of feedback committee Dr. Sangita Mehta were asked to collect and maintain file of feedback forms.
3. Principal asked the IQAC coordinator to analyze the collected feedback forms and prepare a report.


Dr. Karnika Gupta
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S.N.R.L. Jairam Girls College
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